

# GROCERY STORE CLEANING CHECKLIST

(Check each day)

## Front Entrance and Customer Areas

From ..... to .....

TASK	MON	TUE	WED	THU	FRI	SAT	SUN
Sweep and mop the entrance area and clean glass doors.							
Empty and sanitize trash bins near the entrance.							
Wipe down shopping carts and basket handles with disinfectant.							
Dust and sanitize shelves in high-traffic aisles.							
Clean and restock hand sanitizer stations.							
<i>Additional Task:</i>							

### Instructions:

- Focus on high-visibility and high-touch areas to create a welcoming first impression.

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## Produce and Perishable Sections

From ..... to .....

TASK	MON	TUE	WED	THU	FRI	SAT	SUN
Remove spoiled or damaged produce and clean display trays.							
Wipe down and sanitize produce scales and counters.							
Sweep and mop floors in the produce section to remove debris.							
Sanitize refrigerator and freezer door handles.							
Clean and inspect refrigeration units for spills or leaks.							
<i>Additional Task:</i>							

### Instructions:

- *Prioritize hygiene to maintain freshness and prevent contamination in perishable areas.*

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## Dry Goods and Non-Perishables

From ..... to .....

TASK	MON	TUE	WED	THU	FRI	SAT	SUN
Dust and wipe down shelves and product displays.							
Sweep and mop floors to remove dirt and spills.							
Check and clean any spill stations in the aisles.							
Sanitize price scanners and digital displays.							
Inspect for damaged packaging and remove affected items.							
<i>Additional Task:</i>							

### Instructions:

- *Ensure all shelves and displays look clean and organized to maintain a professional appearance.*

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## Checkout and Customer Service Areas

From ..... to .....

TASK	MON	TUE	WED	THU	FRI	SAT	SUN
Clean and sanitize checkout counters and conveyor belts.							
Wipe down credit card terminals and point-of-sale equipment.							
Empty and sanitize trash bins at checkout lanes.							
Restock bags and other checkout supplies.							
Vacuum or mop floors around the checkout area.							
<i>Additional Task:</i>							

### Instructions:

- Focus on high-touch areas to enhance the shopping experience and minimize germ spread.

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## Backroom and Storage Areas

From ..... to .....

TASK	MON	TUE	WED	THU	FRI	SAT	SUN
Sweep and mop floors to remove dust and spills.							
Wipe down storage racks and check for any debris or spills.							
Sanitize employee breakroom surfaces (tables, chairs, counters).							
Empty and sanitize trash bins in backroom areas.							
Inspect cleaning supply storage and restock if needed.							
<i>Additional Task:</i>							

### Instructions:

- *Keep storage areas clean and organized to support efficient stocking and inventory processes.*

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## Restrooms

From ..... to .....

TASK	MON	TUE	WED	THU	FRI	SAT	SUN
Clean and disinfect toilets, sinks, and countertops.							
Refill soap, paper towels, and toilet paper.							
Empty and sanitize trash bins.							
Sweep and mop floors with disinfectant.							
Check and clean mirrors and light fixtures.							
<i>Additional Task:</i>							

### Instructions:

- Focus on maintaining cleanliness and hygiene in restrooms to meet customer expectations.